

2017 Facility Guide Application (if applicable)

Business Name: _____ Facility Contact: _____

Phone: _____

Email: _____

Website: _____

Facility description? (If you need more room, please use the back.) _____

of meeting rooms: _____

Largest meeting room (sq. ft.): _____

Total meeting space (sq. ft.): _____

Dinner seating capacity : _____

Theater style capacity: _____

Services/Amenities, check all that apply...

Lodging Property #of rooms _____

Restaurant/Food

In-House Catering

Caterer

Internet Access

WIFI in meeting rooms (wireless internet)

LCD Projector (for use with laptop)

Screen

TV/DVD player

NOTE: If you have multiple meeting rooms, please list each room below.

DIMENSIONS:

HOW MANY PEOPLE FIT:

<u>Name of Room</u>	<u>Sq ft.</u>	<u>W X L</u>	<u>(chairs only)</u> <u>Theatre style</u>	<u>(meal)</u> <u>Banquet</u>	<u>Classroom</u>	<u>(standing)</u> <u>Reception</u>
EXAMPLE: Rose Room	1200	60 X 20	150	75	120	200

Please email a photo(s) of your facility to kmiers@DestinationMansfield.com to finalize your listing. A rough diagram of your meeting room(s) is also required.